

IMPORTANT PLEASE READ

When completing this form, please use BLOCK CAPITALS and fill in all relevant sections, providing additional information where necessary. Failure to complete all relevant sections of this form fully may result in us being unable to provide terms for your site and if necessary, incomplete forms may be returned.

Please be aware we may be unable to provide cover for conversions to Grade 1 Listed buildings, construction which uses Green Oak or barn conversions. If your development includes any of these features, please contact us on 01825 745 410 before completing this form.

SECTION 1 Developer Contact Details

Name of business _____

Development Details

Name of development _____

Address _____

County _____ Postcode _____

Contact Details for Technical Audit

Contact name _____

Telephone number _____ Mobile _____

Email _____ Fax _____

Contact Details for Quotation to be sent to

Contact Name _____

Telephone number _____ Mobile _____

Email _____ Fax _____

Contact Details for Invoices to be sent to (if different to the above)

Contact Name _____

Telephone number _____ Mobile _____

Email _____ Fax _____

NEW HOMES – CONSTRUCTION GUARANTEE CONTRACT NOTIFICATION FORM

Return completed form to Expert Insurance Group Horsted Square Bellbrook Business Park Uckfield Sussex TN22 1QG or Fax 01825 761479

w: www.ictinsurance.com t: 01825 745 410 e: enquiries@ictinsurance.com

Expert Insurance Group is a trading style of Affinity Select Insurance Services Limited
Authorised & regulated by the Financial Services Authority Registered in England No 3565404

New Homes – Construction Guarantee Contract Proposal Form



Building Control

By using Insurers Surveyors for your Building Control, you will benefit from having one surveyor on site for your warranty and Building Control inspections.

Would you like Insurers to provide Building Control services on your development? Yes No

If you do not want Insurers Surveyors to carry out your Building Control services, please complete the following section:

Who will be carrying out the Building Control function on this development?

Local Authority Building Control Approved Inspector

Date Building Regulations submission made: _____

If an Approved Inspector please provide the following details (if known)

Company name _____

Contact Name _____

Telephone number _____ Mobile _____

Email _____ Fax _____

Note Cover under a Building Guarantee Policy may be restricted unless an Approved Inspector is undertaking the Building Control work. To check if your Approved Inspector is are registered with please contact us.

SECTION 2 Details of Project

Name of the lender financing this contract _____

Please complete the table below providing details of the phases you require quotations for. If your development consists of only one phase, please complete Phase 1 only. If more than 1 box is ticked please provide details on a separate sheet.

| Phase | Start date of Construction work | Approx End date | No of Units | Build type (please tick) | | |
|-------|---------------------------------|-----------------|-------------|--------------------------|---------------|-----------|
| | | | | New Build/ Conversion | Refurbishment | Extension |
| 1 | | | | | | |
| 2 | | | | | | |
| 3 | | | | | | |
| 4 | | | | | | |

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Will you be taking any deposits for any of units you require a quotation for? Yes No

If yes, Total number of units you will be taking deposits for _____

Total estimated value of deposits to be taken _____

SECTION 3

Please complete the following section if the development is a conversion or refurbishment.

Conversion / Refurbishment Details - Please note we require a copy of the plans of the existing building and the proposed alterations. These should be forwarded with this application form.

What is the age of the existing property _____

How is the existing structure used:

Residential Storage Communal Industrial Livestock Other

If Other, please give details: _____

Has the developer had experience in conversion / refurbishment contracts? Yes No

If Yes, please give details: _____

Has a condition survey been carried out? Yes No

If yes please provide a copy.

Have any other surveys or tests been carried out on the existing structure? Yes No

If yes, please give details: _____

Is the building a Grade 1 Listed building? Yes No

Is the site in a conservation area? Yes No

Please give a brief description of the works being done: _____

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SECTION 4 Details of Project Continued

Has construction started on any unit? Yes No

If Yes, please give details: _____

Has a ground investigation been made? Yes No

Are the housing units:

Conventional cavity
masonry construction

Conventional timber
frame construction

Any other type
of construction

If any other, please give details: _____

If the development is for apartments are there any (please tick all or any that apply):

Pre-cast heavy panels

Pre-fabricated elements

Curtain walls

Innovative materials or methods of construction

Any existing retained elements

If you have ticked any of the above, please provide details on a separate sheet.

SECTION 5 Contractor Information

Who will carry out the building works?

Name of builder _____

Address _____

County _____

Postcode _____

Telephone number _____

Mobile _____

Email _____

Fax _____

Website address _____

Is the contractor currently registered with a New Home Warranty Provider? Yes No

If No, has the business ever been refused membership, been removed from a New Homes Warranty Provider's register or is currently in dispute with a New Home Warranty Provider Yes No

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If Yes, what is the name of the New Home Warranty Provider? _____

Current rating with the New Home Warranty Provider? _____

Length of time registered with New Home Warranty Provider

- < 1 Years
 1 - 2 Years
 2 - 5 Years
 5 - 10 Years
 > 10 Years

SECTION 6

Nature of the Development (please complete the below in full, in respect of the phase terms are required for) NB = New Build Conv = Conversion/Refurbishment

| Estimated Selling Price | Detached Units | | Semi Detached Units | | Terraced Units | | Flats | | Other | | Total Number of Units | |
|-------------------------|----------------|------|---------------------|------|----------------|------|-------|------|-------|------|-----------------------|------|
| | NB | Conv | NB | Conv | NB | Conv | NB | Conv | NB | Conv | NB | Conv |
| Up to £80,000 | | | | | | | | | | | | |
| £80,001 - £90,000 | | | | | | | | | | | | |
| £90,001 - £100,000 | | | | | | | | | | | | |
| £100,001 - £110,000 | | | | | | | | | | | | |
| £110,001 - £120,000 | | | | | | | | | | | | |
| £120,001 - £140,000 | | | | | | | | | | | | |
| £140,001 - £160,000 | | | | | | | | | | | | |
| £160,001 - £180,000 | | | | | | | | | | | | |
| £180,001 - £200,000 | | | | | | | | | | | | |
| £200,001 - £250,000 | | | | | | | | | | | | |
| £250,001 - £300,000 | | | | | | | | | | | | |
| £300,001 - £350,000 | | | | | | | | | | | | |
| £350,001 - £400,000 | | | | | | | | | | | | |
| £400,001 - £500,000 | | | | | | | | | | | | |
| £500,001 - £600,000 | | | | | | | | | | | | |
| £600,001 - £750,000 | | | | | | | | | | | | |
| £750,001 - £1,000,000 | | | | | | | | | | | | |
| £1,000,000 + * | | | | | | | | | | | | |

* For any units above £1,000,000 please provide individual Sales prices on a separate sheet.

Total number of units to be quoted for = _____

Total estimated sale price = £ _____

Total estimated reconstruction cost = £ _____

Number of storeys: Above ground level _____ Below ground level _____

Number of individual separate blocks making up the development _____

(A separate block is deemed to be an individual building or structure, containing a number of units which does not rely on any other building or structure to sustain and transmit combined loads safely to the ground)

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If Other has been ticked on the previous page, please give details: _____

I/we declare that to the best of my/our knowledge and belief, the information I/we have given is correct and complete in every detail and I/we have not withheld any material fact.

I/we understand that the signing of this form does not bind us to effecting insurance but agree that should a quotation for a new development or housing unit be accepted that this proposal and the statements made therein shall form the basis of the contract between me/us and the Underwriter.

Signed _____

Name _____

Date _____ For and on behalf of _____

Please note documents supplied to Underwriters will be scanned and originals will not be returned unless clearly stated.

Please return this form to: The Expert Insurance Group Horsted Square Bellbrook Business Park Uckfield East Sussex TN22 1QG

T: 01825 745 410 F: 01825 E: enquiries@jctinsurance.com W: www.jctinsurance.com

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